School Advisory Council Request for the Use of Funds

*Requests must be made 1 week prior to the SAC Meeting*

Date: \_\_\_December 20, 2023\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Requested by: The World Language Dept. @ 10 teachers  
Purpose of the funds requested:

***To attend the Florida Foreign Language Association (FFLA) Annual Conference,   
September 26-28, 2024, Embassy Suites by Hilton, Lake Buena Vista South***

What Part of the School Improvement Plan will these funds address?   
 ***Our participation in past conferences has been instrumental in helping us vertical team build and share. We would like to continue gaining training and learning about our specific content area in order to improve our courses. Participating teachers will be able to share materials, handouts, presentations and strategies with one another since there are more workshops than any one person can attend. We hope to be able to specifically focus on PLCs and continue our focus on assessment. Also, there will be some workshops pertaining to high stakes exams.  
 Several members of our department are planning to submit proposals to present.***

How will you measure its effectiveness or impact?

***As attendees, we will collaborate to discuss, share and integrate new materials and strategies with our colleagues. The group will share implemented strategies during both PLC’s and weekly lunches. Instructors of like levels will create materials, including assessments, and share data.***

***As presenters, we will use exit tickets as well as the FFLA surveys to measure the impact of the workshops we plan to lead.***

*In order for this project to be funded by the School Advisory Council, you will be required to provide a 5 minute presentation on how it has been used to improve the school and/or the quality of teaching you are able to provide. Do you agree to this?*  ***YES***

How much funding support do you require?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **EXPENSE** | **COSTS** | **Total Costs** | **DATE NEEDED** |  | **Description** |
| Materials Needed | $0 |  |  |  |  |
| Technology Needed | $0 |  |  |  |  |
| Registration Fees    $125 | @ $200  200 | $2,000 | Early Junee |  | Conf. price has not been announced. Based on last year |
| Travel Expenses | .565 per mile | 640 |  |  | 280 miles round trip from school= 158.20 per driver @ 3 drivers |
| Hotel Expenses | @ 200 | $2,000 | July |  | Up to five hotel rooms for 2 nights each. |
| Per Diem |  | $360 | Sept |  | Meals which aren’t included in Registration |
| Other (Substitute) | $ 120 | $1,200 | Sept | Subs | Subs will only be needed on Friday |
| Other | $ | $240 |  |  | Inflation prediction |
| TOTAL |  | $6440.00 |  |  |  |

Date Presented to SAC: \_\_\_\_\_December 20, 2023\_\_ Request Approved \_\_\_\_ Request Denied \_\_\_\_

SAC Chair Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Principal Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SAC Co- Chair Signature (if applicable) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**St. Johns County Schools**

**Office of Planning and Accountability**