**Present:**

Staci Farrell

Kerri Gustavson

Lisa Kunze

Cordes Lindow

Shilpa Mailkody

Shannon Millican

Ann Huynh Nguyen

Rebecca Patel

Charlena Retkowski

Deanna Scheffer

Ann Taylor

Kim Wuellner**Absent**:

Bobby Davis

Corinne Fennelly

Steve Kirsche

Daniel Kurian

Emily Lemos

Jennifer Murphy

Elizabeth (Beth) Stokes

## Welcome and Call to Order by Deanna Scheffer:

* Meeting was called to order at 8:01 a.m.

## Introductions

* All attending in person & virtually introduced.

## Review October minutes

* Correct Stacy Farrell to Staci
* Motion to approve made by SF. Seconded by CR.
* Motion passed.

## Finance Report

* Accounts currently at $34,115 and $14,475.77.
* Now higher because language conference cancelled.
* Calculators came.
* Motion by CR seconded by SF
* Motion passed.

## Funds Request

Chorus teacher Zellen requests to attend Florida Music Educators Association conference. It is the only conference for all aspects of music education in Florida. Sessions will help her learn more in areas she doesn’t have as much experience in like teaching guitar. They also sponsor the all-state choir and helps her to learn about the process to assist students who are interested.

Total amount requested $1779.67

* Motion by SM. Seconded by SM.
* Motion passed.

## Principal Update

* Vacancies
* Long term English sub position has been offered to candidate graduating in December.
* Science getting from another school starting Dec. 5
* Interviewed for TV production – Nease graduate with communications degree from UNF.
* Submitted a name for guidance counselor waiting to be cleared from District.
* ESE position will start after Thanksgiving.
* ESE para position currently interviewing.
* Athletic director now posted and collecting applications.
* Still at 4 nighttime custodians from 13. These positions have always been an issue. Now are using a service which is expensive but not effective.
* Scheduling
* Adding courses to robotics, sports marketing, creative writing, great books.
* Current 8th graders must have Financial Literacy to graduate. Plan to do in 12th with Econ. Will move Gov to tenth and add a writing course for the other semester. Now don’t have to make change for 23-24 school year, 24-25 will start (that year will teach Gov to both 10th and 12th so will have increased need for government teachers just that year).
* All scheduling done by Spring Break (including 8th graders). Teachers will give course recommendations after winter break.

## New Business/Questions and Answers

* AT asked about feedback for those who apply. L. Kunze explained that schools can choose how long posting. No messaging goes out until selection has been made. Currently 65 vacancies in District. Applicants can email principals directly to express interest.

## Proposed items for next meeting December 15th, 2022

* Next month we begin reviewing surveys. Deanna will scan and email surveys for us to review before the next meeting.

## Meeting adjourned at 8:47

* RP motioned. SM seconded.
* Motion passed.