**Present:** Lisa Kunze, Deanna Scheffer, Kerri Gustavson, Ann Nguyen, Emily Lemos, Kelly Barrera, Rebecca Patel, Rakesh Patel, Elizabeth J. Stokes, Shilpa Mailkody, Steve Kirsche, Stacy Farrell, Beth Stokes, Cordes Lindow, Hunter Retkowski, Charlena Retkowski

**Absent**: Ann Taylor, Jennifer Murphy, Bobby Davis, Corinne Fennelly, Daniel Kurian

## Welcome and Call to Order by Deanna Scheffer:

* Meeting was called to order at 8:05 a.m.

## Introductions

* All attending in person & virtually introduced.

## Approval of September 2022 Minutes

* + AN Motion to approve as presented; EL Seconded
  + Motion passed

## Finance Report:

* Money approved for language conference will be reduced as the conference was moved to December and only one teacher will be attending.
* Received a notice that A school funds will be coming but won’t know the total until the teachers receive their portion.
  + AN Motion to approve; PL Seconded
  + Motion passed

## Review By-Laws

* We made the following changes:

1. Section III.D. removed. All following sections will change their identifying letters (ie. E becomes D)
2. Section III.G.1 (now Section III.F.1 ) removed ‘parents/guardians who have been selected by’
3. Section III.G.2 (now Section III.F.2 ) removed (‘parents/guardian nominated and acclaimed if there are equal numbers of positions and candidates’)
4. Section III.G.3 changed to Section III.F.2 . removed ‘appointed by the council’, added ‘business partners’
5. Section III.G.4 changed to Section III.F.3
6. Section III.G.5 changed to Section III.F.4 and removed ‘’who have been elected by members of the instructional staff”
7. Section III.G.6 changed to Section III.F.5 and removed “who have been elected by members of the non-instructional staff”
8. Section IV.A.1 removed “or Chair-elect (in alternate years)”
9. Section IV.C.3 removed
10. Section IV.B removed (and subsequent paragraph letter changed, i.e. C is now B)
11. IV.C (now IV B) ‘Shall’ is changed to lowercase ‘shall’
12. Section IV.C.2 (now IV.B.2) replaced “telephone number” with “email address”
13. Section IV.C.6 (now IV.B.6) added “and maintained by the school and submitted to the district” to the end.
14. Section IV.C.11 (now IV.B.11) added “,if applicable” to the end.
15. Section IV.F (now IV.E) added “Chair or” before “Treasurer”
16. Section IV.H.3 removed and added to Chair’s responsibilities (see item 13 above)
17. Section IV.H.7 (now IV.G.6) changed from “Chair or Chair-elect” to “and/or”
18. Section IV.H.8 (now IV.G.7) changed from “Chair or Chair-elect” to “and/or”
19. Section V.A.2 removed
20. Section V.A.3 (now section V.A.2) changed “September” to “October”
21. Section V.C.5 changed to V.C.4 (paragraph 4 was missing so paragraphs skipped from 3 to 5)
22. Section V.C.6 changed to V.C.5 (paragraph 4 was missing so paragraphs skipped from 3 to 5)
23. Section V.D added “/Business Partner” to the end
24. Section V.D.1 changed “elected” to “approved”
25. Section V.F.1.(c) after “four (4)” added “meetings in an academic year
26. SectionV.G.1. changed “school” to “academic”
    * AN made the motion to approve by-laws as revised. SM seconded.
    * Motion passed.

## Principal Update:

* Ms. Lisa Kunze
  + Homecoming sold 1300 tickets.
  + Department Chairs are meeting with departments to talk about course offerings for next year as decisions must be made in November so they can be submitted to districted and included in registration forms which are prepared in December for registration in January.
  + State will be requiring a new ½ credit graduation requirement of Financial Literacy beginning next school year. State has still not decided standards, so it is not known if it will be a Social Studies or a Math course, and school must plan how it fits in the progression with other offerings.
  + Vacancy Updates:
    - Interviewed a counselor
    - Interviewing candidate for HOPE
    - Interviewed and offered for a clerk
    - English, ESE, 3 ESE paras, TV production and Science still open.
    - Science is most challenging at the moment as we do not even have long term subs.

## Community Partners

Proposed to accept Ms. Shannon Milliken and Dr. Ann Huynh Nguyen as our community partner members.

* + CR Motion to approve; EL Seconded.
  + Motion passed.

## Membership Roster

The following membership roster has been proposed:

|  |  |
| --- | --- |
| 1. Bobby | Davis |
| 1. Staci | Farrell |
| 1. Corinne | Fennelly |
| 1. Kerri | Gustavson |
| 1. Steve | Kirsche |
| 1. Lisa | Kunze |
| 1. Daniel | Kurian |
| 1. Emily | Lemos |
| 1. Cordes | Lindow |
| 1. Shilpa | Mailkody |
| 1. Shannon | Millican |
| 1. Jennifer | Murphy |
| 1. Ann Huynh | Nguyen |
| 1. Rebecca | Patel |
| 1. Charlena | Retkowski |
| 1. Deanna | Scheffer |
| 1. Elizabeth (Beth) | Stokes |
| 1. Ann | Taylor |

* + CR motion to approve. AN seconded.
  + Motion passed.

## New Business/Questions and Answers

None.

## Adjourned at 9:03

* + RP Motion to approve; AN Seconded.
  + Motion approved.