

NEASE HIGH SCHOOL

NATIONAL HONOR SOCIETY BY-LAWS



Article I: NAME

The name of this chapter shall be the Nease Chapter of the National Honor Society of Allen D. Nease High School.

Article II: PURPOSE

The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in students of Allen D. Nease High School.

Article III: POWERS

Section 1: This chapter operates under the direction of and in full compliance with the National Constitution of NHS. See www.nhs.us/constitutions. In addition, this chapter will maintain active affiliation with the national organization on an annual basis.

Section 2: The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the school principal.

Section 3: The Faculty Council will consist of 6-8 faculty members appointed by the principal and will be the decision makers regarding approval or denial of membership of eligible candidates, and review pending member cases of probationary and/or dismissal considerations and make recommendations as set forth by these by-laws.

Section 3: Final authority on all activities and decisions of the chapter resides with the school principal.

Article IV: Membership

Section 1: Membership in this chapter shall be known as active, honorary, and graduate. Active members become graduate members at graduation. Graduate and honorary members have no vote in chapter affairs, but may provide ideas and suggestions.

Section 2: Membership in this chapter is an honor bestowed upon deserving students by the faculty, and shall be based on the criteria of Scholarship, Service, Leadership, and Character.

Section 3:

- a. Candidates eligible for selection to this chapter must be members of the junior or senior class.
- b. Candidates eligible for election to the chapter shall have a minimum cumulative weighted grade point average of 3.80 *SHARP* (not rounded) and currently be enrolled in a *minimum* of 2 Honors, AP, DE, or IB courses for the semester of candidacy. This scholastic level of achievement shall remain fixed, and shall be the required minimum scholastic level of achievement for admission to candidacy. All students who can rise in scholarship to or above such standard may be admitted to *candidacy* for selection to membership.
- c. Junior candidates **MUST** have a *minimum* of 40 documented community service hours and Senior candidates **MUST** have a *minimum* of 50 documented community service hours by August 31st.
- d. Upon meeting the grade level, attendance, and GPA standard requirements, candidates shall then be considered based on their service, leadership, and character.

Article V: Selection of Members

Section 1: The selection of members to this chapter shall be by a majority vote of the faculty council, which consists of 6-8 faculty members appointed by the principal. The chapter adviser(s) shall be the 7th-10th, nonvoting, or ex officio of the faculty council.

Section 2: The selection of active members shall be held once a year during the first semester of the current school year 2022-23.

Section 3: Prior to the final selection, the following shall occur:

- a. Students' academic records shall be reviewed to determine scholastic eligibility.
- b. Students' discipline records shall be reviewed to indicate honor.
- c. All students who are eligible scholastically shall be notified and asked to complete and submit the "National Honor Society Resume/Selection Form" for further consideration.
- d. The faculty council shall review the candidate resumes, faculty input (if provided) and other relevant information to determine those who fully meet the selection criteria for membership.

Section 4: Candidates become members when inducted at the special ceremony.

Section 5: An active member of the National Honor Society who transfers from this school from another will be given an official letter indicating the status of his/her membership.

Section 6: An active member of the National Honor Society who transfers to Nease HS, will be automatically accepted for membership in this chapter once their membership at their former school has been verified and the member is in good standing with that chapter. The faculty council shall grant to the transferring member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain his/her membership.

Article VI: OBLIGATIONS OF MEMBERS

Section 1: Annual dues for this chapter shall be \$20. Dues will be payable to the chapter within 30 days of induction, or the start of the new school year for returning members.

Section 2: Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall be entitled to wear the emblem adopted by the National Honor Society.

Section 3: Any member who withdraws, resigns, or is dismissed from the chapter shall return the emblem to the chapter.

Section 4: Chapter members who are seniors in good standing shall be granted the privilege of wearing the stole at graduation. Good standing is defined as having completed ALL required service projects during their years in NHS and not being on probation for academics or completion of service hours/projects.

ARTICLE VII: OFFICERS

Section 1: The officers of the chapter shall be president, (2) vice-presidents, (2) secretaries, (2) treasurers, (2) historian/publicist (2) parliamentarians.

Section 2: To be eligible to hold an officer position, students must complete a leadership information sheet.

Section 3: Student officers shall be elected at the March meeting of each school year. All returning members in good standing with the chapter are eligible to run for a position as an officer. Any active member can nominate an eligible member as a candidate for office, however he must be in EXCELLENT standing.

Section 4: Voting shall be by secret ballot. A majority vote shall assist in the election of any officer of this chapter. The Faculty Council shall have final say as to the appointment of the top 2 or 3 candidates for each position.

Section 5: The new officers will be announced by the end of March of the current school year. The outgoing officers will meet and train the incoming officers.

Section 6: It shall be the duty of the president to preside at the meetings of the chapter, and serves as the official representative of the chapter at school and community functions.

Section 7: The vice president shall preside in the absence of the president and shall also keep a record of members contributions to leadership and service.

Section 8: The secretary shall keep the minutes and attendance records for officer meetings and be responsible for all official correspondence.

Section 9: The treasurer shall keep the record of business expenses, dues, and all other financial transactions of the chapter.

Section 10: The historian/publicist shall keep a record of the club's accomplishments and activities for the year. Collect items such as pictures and news clippings about the club and its members. Organize a scrapbook to tell the club's story for the year. They shall also be responsible for social media exposure of the club and coordinate and organize publicity regarding events/activities.

Section 11: The parliamentarian is an expert in rules of order and the proper procedures for the conduct of meetings of deliberative assemblies. Parliamentarians assist organizations in the drafting and interpretation of bylaws and rules of order, and the planning and conduct of meetings and will also be responsible for attendance monitoring.

Section 12: Officers and the faculty adviser(s) shall collectively be known as the chapter's executive committee. The executive committee shall establish annual goals for the chapter and have general charge of the meetings and the business of the chapter, but any action by the executive committee is subject to the review of the chapter members.

ARTICLE VIII: MEETINGS

Section 1: Regular meetings of this chapter shall be monthly after school on the 3rd Wednesday of the month. If there is a conflict on the 3rd Wednesday of the month, an alternate date will be scheduled. Special meetings can be called by the president with the approval of the adviser.

Section 2: This chapter shall conduct its meetings according to Robert's Rules of Order.

Section 3: Members are expected to attend all chapter meetings. All meeting dates will be provided to members at the first general club meeting so that all members can plan accordingly.

ARTICLE IX: ACTIVITIES

Section 1: The chapter shall determine one or more service projects for each year.

Section 2: All members shall regularly participate in these projects.

Section 3: All members shall complete the following mandatory hours annually:

- 20 in club service hours – 12 hours max *may* be out-of-club, but not required.
- 3 hours of tutoring at Nease High School on campus ONLY
- This will total 25 required service hours for the school year
- Rising seniors will be required to complete 5 summer service hours the summer before their senior year.

Section 4: ALL members will be required to have completed a minimum of 10 community service hours by the 1st Monday after returning from Winter Break. Failure to have these hours done by this date will result in being placed on probationary status until the hours are completed. If the 10 hours are not completed by the end of January, additional consequences may be administered by the Faculty Council.

Failure to meet these minimum required hours may lead to probationary status. Continued failure to meet expectations will result a review by the Faculty Council and possible dismissal from the club.

Section 5: These projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educational defensible; and be well planned, organized, and executed.

Section 6: Each member shall have the opportunity for choosing and participating in an individual service project which reflects his or her particular talents and interests and as approved by the chapter adviser. This is in addition to the chapter projects to which all members contribute. CAS projects for IB students may be eligible but are subject to approval by advisers.

Section 7: The chapter shall publicize and promote its projects in a positive manner.

ARTICLE X: DISCIPLINE AND DISMISSAL OF MEMBERS

Section 1: Any member who falls below the standards of scholarship, service, leadership, or character may be considered for discipline or dismissal from the Nease chapter of the National Honor Society. A member of the National Honor Society is expected to maintain his/her academic standing and take an active role in service and leadership to his/her school and community.

Section 2: If a member has more than 2 unexcused absences from a regularly scheduled meeting, he/she will be subject to probation. In addition, more than 2 excused absences monthly meetings could lead to the possibility of disciplinary action.

Section 3: If a member's cumulative grade point average falls below the standard in effect when he/she was selected of a 3.80, he/she will be given a written warning and one semester for improvement. If the cumulative grade point average remains below standard at the end of the warning period the student will be subject to further disciplinary action by the faculty council that includes consideration of dismissal from the chapter.

Section 4: Students on "probationary status" during the 1st semester due to lack of service hours, **MUST** complete the required hours by December on the last day before Winter Break. If service hours are not completed, the Faculty Council will meet to discuss possible dismissal from NHS.

Section 5: Violations of the law or school regulations can result in immediate consideration of the dismissal of a member (see Section 6 below). These violations include, but are not limited to DWI, stealing, destruction of property, cheating, truancy, or possession, selling, or being under the influence of drugs or alcohol at school or school-related activities in the community.

Section 6: Offenders of the school/district code of conduct(such as use of profanity, failure to comply, unexcused absences, excessive tardiness, etc.) will receive written warning notification. A conference may be requested by either party (faculty council or student/parent). If the member is involved in another violation of the school code of conduct, the member may be considered for dismissal.

Section 7: Chapter officers, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the faculty council.

Section 8: In all cases of pending dismissal:

- a. The member will receive written notification from the adviser/faculty council indicating the reason for consideration of dismissal.
- b. The member has the right to respond to the charge(s) against him/her at a hearing before the faculty council prior to any vote on dismissal (in accordance with due process identified in Article X of the National Constitution). The member has the opportunity to present his/her defense either in person or via a written statement presented in lieu of the face-to-face hearing. Following the hearing, the faculty council will then vote on whether to dismiss. A Majority vote of the faculty council is needed to dismiss any member.

- c. The results of the faculty council vote will be presented to the principal for review, and then stated in a letter sent to the student and parents. Dismissed members must surrender any membership emblems to the adviser.
- d. The faculty council's decision may be appealed to the building principal and afterwards according to provision of the school district discipline policies.
- e. A member who is dismissed or resigns may never again be considered for membership in the National Honor Society.

Section 9: In lieu of dismissal, the faculty council may impose disciplinary sanctions upon a member as deemed appropriate.

ARTICLE XI: RATIFICATION, APPROVAL, AND REVIEW

Section 1: These bylaws will be approved upon receiving a two-thirds affirmative vote of the executive committee of the chapter, a majority affirmative vote of the faculty council, and approval by the administration.

Section 2: These by-laws shall be reviewed and if necessary, revised annually from the date of approval noted on this document.

ARTICLE XII: AMENDMENTS

These bylaws may be amended by a two-thirds vote of the executive committee and Faculty Council, provided notice of the proposed amendment has been given to members at least one week prior to the vote. The exceptions are Article V and X, which are developed by the faculty council with the approval of the principal (selection and discipline).

Approved on: July 19th, 2022

Signatures:

Chapter President: Jalitha H

Secretary: Jackson/Weed John

Advisers: [Signature]

Principal: Lisa Kung