

# INSTRUCTIONS TO SIGN UP TO YOUR French Summer Work - D'ACCORD TEXTBOOK

*If you are a new student to Allen D Nease HS:*

1. Go to [www.vhlcentral.com](http://www.vhlcentral.com)
2. Click on create an account
3. Username: use your email name, one that you CHECK OFTEN
4. Email: use your email name, one that you CHECK OFTEN
5. Password: to your discretion; WRITE IT DOWN where you can always check, should you forget (your teacher will NOT have access to this information, only VHL)
6. Under personal profile, USE YOUR LEGAL NAME, so it matches my gradebook. Complete all blanks.
7. Deselect everything under “email preferences”
8. Accept terms of use
9. To “Find a school”: type in Allen D Nease High School, find our school, and select school.
10. Under “course” – you will see image of various texts. Please select book corresponding to your level:
  - a. Rising French 2 Pre-IB – D’Accord 1 (red)
  - b. Rising French 3 H & IB – D’Accord 2 (orange)
  - c. Rising French 4 H & IB – D’Accord 3 (blue)

Find the corresponding session to your level and complete the  
“Summer Work Activities” (you will have until August 17<sup>th</sup> 2018 to do so).

*If you are an existing student at Allen D Nease HS:*

Pick up instructions at E-107

