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Jaime Combs
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NEASE HIGH SCHOOL

“Academics, Spirit, Pride & Tradition”

Guidance Department
D’Erica Gibbs
Michel Gledhill
Daphne Harden
Vanessa Mayor
Cindy Vartanian
Testing Coordinator
Cynthia Messenger
International Baccalaureate
Missy Kennedy-Coordinator

Dear Parent/Guardian,

According to the St. Johns County School District Student Progression Plan, a student must meet one of the following criteria to be placed in an honors, Pre-IB, IB, or AP course:

Honors or Advanced Course Placement

The St. Johns County School District criteria for honors or advanced course placement are any one of the following:

- Norm Referenced Test - Stanine of 7, 8, or 9 on an appropriate assessment
- **Grades - A grade of C or better in the previous honors course.** Students earning a grade of A in the previous standard course may be recommended for honors course placement.
- FSA - Level 4 or 5 in appropriate area and not less than a Level 3 in any area
- **PSAT – A score of 48 or higher on the appropriate assessment**
- **PLAN – A score of 170 (English), 210 (mathematics) or higher on the appropriate assessment**

At this time, your student does not meet the above criteria, and has accordingly been recommended for a standard level course. The Student Progression Plan also details the procedure by which a student may drop an honors or advanced level course. A student may NOT drop an honors or advanced level course until the end of the semester, and only if ALL the following conditions exist:

- a grade of D or F,
- completion of a parent conference during each grading period,
- demonstration of the student seeking consistent academic assistance, and
- space available in a comparable course.

Student Name: _____ Parent Name: _____

Student ID #: _____ Grade: _____

I have read and understand the information above about honors placement.

I understand that my student will NOT be allowed to drop this course until the end of the first semester, and ONLY if the above conditions are met.

I understand that my child’s teacher has recommended them for the following course: _____

I am requesting at this time that my student be placed in the following course: _____

Parent Signature

Date

Student Signature

Date

Guidance Counselor Signature

Date

Administrator Signature

Date