

PTSO STUDENT COUNCIL REPRESENTATIVES GUIDELINES

PURPOSE

1. The purpose of the student representatives to the Nease High School PTSO is to serve as liaison between the governing body of the School and high school students.
2. High school student representatives will serve as liaisons to the PTSO Board of Directors. The student representatives will provide insight and support to the Board's understanding of student issues and perspectives.
3. The student representatives shall represent Nease High School in accordance with the following qualifications, selection procedures, and responsibilities.

TERM OF OFFICE

1. The representatives shall be selected in the fall of the year for the following year.
2. The term of office will be for one school year, beginning in September and concluding in June.
3. In the event of a vacancy during the school year, a student will be selected from qualified applicants to serve the remaining term of the school year.

QUALIFICATIONS FOR APPLICATION

1. The students must be in grade 9 through 12 during their term as student representative, and attend Nease High School at least three (3) periods per day.

2. The students must be in proper academic standing equivalent for participation in athletics or other student activities, and maintain proper academic standing throughout his or her term.
3. The students will be expected to maintain personal standards of behavior appropriate to participation in student activities.
4. The students must be willing to convey student opinion to the Board of Directors and report Board deliberations and actions to the student body.
5. If the selected student representatives are not a member of the Student Council, the student representatives will become a member of the Nease Student Council.

APPLICATION PROCESS FOR THE PTSO STUDENT COUNCIL

1. Students will submit a complete Student Representative Application to the PTSO Advisor.
2. Students must submit two (2) reference letters, at least one from a teacher or administrator.
3. Selected applicants will be reviewed by one or more Board Members, and the Nease High School PTSO Advisor. The committee will recommend student representatives to the Board of Directors for approval.

REMOVAL

1. The student representatives serve at the discretion of the Board of Directors.
2. The Board may remove the student representatives for failure to fulfill his or her duties, for failure to maintain academic standards, or for behaviors that the Board deems unacceptable as a member of the Board or embarrassing to the School.

Responsibilities of the Student Representative

The student representatives will:

1. Adhere to all the rules and regulations pertaining to Board members.
2. Attend regular Council meetings, which occur while school is in session. Since regular Board meetings occur during the evening hours of a school night, the Board of Directors may grant permission for the student representative to leave a meeting before the conclusion if the student report has been given. Regular meetings are held on the last Tuesday of every month at 8:30 a.m. in the Board Room at the Administrative Office.
3. Dress appropriately for Board meetings.
4. Attend special meetings, events and service projects if requested.

BOARD MEETINGS:

5. Participate in discussion at regular, open meetings of the Council when applicable. However, the student representative may not make any motions or vote.
6. Provide reports to the Board during the agenda item titled "Student Representative Report." The reports will include student activities, topics and concerns, which the Nease Student Council may choose to, apprise the Board.
7. Refrain from committing the Student Council to any position or action that has not been previously approved by the Student Council.
8. Report Board deliberations and actions to Nease High School Student Council as applicable.
9. Orient a new student representative.
10. Participate in Board Events, when invited, such as fundraisers, Senior Breakfast, Sponsor Breakfast.

RESPONSIBILITIES OF THE BOARD OF DIRECTORS

The Board of Directors will:

1. Establish the Nease High School PTSO Advisor as the advisor for the student representatives.

2. Meet with the student representatives and advisor at the beginning of the school year to review expectations, responsibilities, and participation.
3. Meet with the student representatives quarterly to assess the experience and plan for future activities.

OTHER

Student representatives will receive Service or CAS hours for all project and club participation.