

SJR State Dual Enrollment
Registration Process

Spring Registration 2019

What are the qualifications to take D.E. classes?

- ➔ Be classified as a secondary student
- ➔ 3.0 **unweighted** grade point average
- ➔ Provide acceptable SAT, ACT, PERT scores
- ➔ Be approved by Nease HS guidance and administration

Test Scores

QUALIFYING PLACEMENT TEST SCORES

to enroll in English and Math - Effective Date: Spring 2017

ENGLISH - COMPOSITION I (ENC 1101)

ACT: READING - 19

ENGLISH - 17

SAT: READING - 24

WRITING & LANGUAGE - 25

CPT: READING - 83

SENTENCE SKILLS - 83

PERT: READING - 106

ENGLISH - 103

*Need qualifying Reading and English/Sentence Skills/Writing & Language scores unless you have the SAT Critical Reading score

MATH - INTERMEDIATE ALGEBRA (MAT 1033)

(Elective Credit)

ACT: MATH - 19

SAT: MATH - 24

CPT: ELEMENTARY ALGEBRA - 72

PERT: MATH - 114

MATH - COLLEGE ALGEBRA (MAC 1105)

(Math Credit)

ACT: MATH - 21

SAT: MATH - 25

CPT: ELEMENTARY ALGEBRA - 85

PERT: MATH - 123

You must have the minimum of these scores to be college ready. Mix and match your best scores from these tests. Test scores must be less than two years old. You must submit a copy of your official student score report. When submitting test scores, make sure the report has your first and last name printed on it.

DUAL ENROLLMENT - (386)-312-4136

What do I need to do to register for dual enrollment courses at the College site?

- ❑ Must attend one **MANDATORY** EXCEL presentation
 - ❑ Date: October 9, 2018
 - ❑ Time: EXCEL A or EXCEL B
 - ❑ Location: Media Center classroom (rm. 146)
- ❑ Dual Enrollment advising appointments will be available October 16 – 19th . A sign up genius will be in Panther Press in order to sign up.
- ❑ **READ** the letter attached to the Dual Enrollment packet. Step-by-step instructions are given to help accurately complete the required paperwork.
- ❑ **TURN IN COMPLETED PACKET BY OCTOBER 26, 2018**

What do I need to do to register for dual enrollment courses at the College site?

- Turn in the completed packet to your School Counselor. School Counselors are assigned by last name.
- Academic classes taken on Nease campus WILL NOT be dropped in order to add a Dual Enrollment class.
- Be aware of beginning class dates and times; **YOU** are responsible for knowing this information.
- The deadline to turn in a completed packet is: October 26, 2018



What do I need to do to register for Dual Enrollment Courses at the College site?

- Make sure that you write all of your information in a **clear, legible manner** and use black or blue pen.
- The student and parent must sign the application form. We will not process the form without these signatures.
- Keep in mind classes that will help you meet your high school graduation requirements.
- A good starting place may be the list of General Education requirements for an A.A.
- When looking online at the catalog, pay attention to the prerequisites/co-requisites for each class.



How to select my classes?

- ▶ To view the schedule, go to <http://www.sjrstate.edu/courses.html> and click on View Course Availability.



COURSES AND REGISTRATION

Home » Courses and Registration

FALL REGISTRATION

Registration is required for all new students. After orientation, all new degree seeking students must meet with their advisor. During the advising session, most students are eligible to register for classes. Students



 **VIEW COURSE AVAILABILITY**



Next, Select Spring 2019 from
the drop down menu

Then select Location

Click College Credit



https://web.sjstate.edu/apex/prod/f?p=132:1::NO::



Search

Most Visited Getting Started Counselor Registration

ST. JOHNS RIVER STATE COLLEGE SEAT AVAILABILITY & COURSE SCHEDULE

Select Term and Campus

Select Term [dropdown]

Select Campus [dropdown]

[dropdown] All Locations [dropdown]

Choose a Schedule

- Baccalaureate
- College Credit
- College Preparatory
- Continuing Education
- Criminal Justice Academy
- Education Preparation Institute
- Florida School of the Arts



Must say
Spring 2019

Additional Links

- Course Software Chart
- Online Course Meeting Times Information

How to select my classes?

- ▶ In the search box, type in the course name, prefix, or scroll down the list to select a course
- ▶ A description of the course, the pre-requisite and/or Co-requisite information will appear
- ▶ There will be a chart at the bottom of the page listing the available sections for the course
- ▶ Use this information to complete the chart on the **REGISTRATION** form.

What are some registration tips?

- ❑ Make sure to sign-up for Remind 101. Dual Enrollment Office will send out text messages about Dual Enrollment related information using this service..

How to sign up for Prof. Enrollment's Dual Enrollment messages: remind101

To receive messages via text, text @profenr to (703) 436-9186. You can opt-out of messages at anytime by replying, 'unsubscribe @profenr'.

To: (703) 436-9186 Enter this number

Message: @profenr Text this message

*Standard text message rates apply.

Or to receive messages via email, send an email to profenr@mail.remind101.com. To unsubscribe, reply with 'unsubscribe' in the subject line.

Recipients profenr@mailRemind101.com
Subject (You can leave the subject blank)

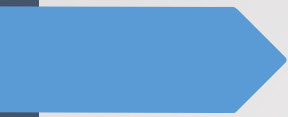
WHAT IS REMIND101 AND WHY IS IT SAFE?
Remind101 is a one-way text messaging and email system. With Remind101, all personal information remains completely confidential. Teachers will never see your phone number, nor will you ever see theirs. Visit www.remind101.com to learn more.



What are some factors that should be considered when registering for dual enrollment courses?

Dual enrollment students need to plan carefully when registering for courses.

- Do not overwhelm yourself.
- Take into account the rigor and number of high school courses (high school face to face and Florida virtual) you are taking with your dual enrollment courses.
- Recommendation is to take no more than 7 courses total. All courses require time and effort in order to be successful.
- Look at the scheduling! (Morning, Afternoon, etc.)



What are some factors to consider when registering for dual enrollment courses?

Plan your schedule with enough travel time so you are not rushing to get to the college or back to your high school.

- Know your High School Bell Schedule if you will be a blended College/High School Site student.
- When viewing the SJR State online schedule it is important to find courses with meeting times that allow a student enough time for travel to and from the college.



What are some factors that should be considered when registering for dual enrollment courses? (cont.)

- All D.E. forms must be turned in by the specific deadline. These deadlines are usually weeks ahead of the actual start of registration. The D.E. Office has to have time to process all registration forms.
- Regular (fee paying) students register before D.E. students. Unfortunately, some courses fill up before Dual Enrollment students can register.
- We are firm on all deadlines and policies as they are set by the college.
- Once we send off registration requests, the process is completed by the college, NOT Nease High School.

How do I know if I'm registered in the classes that I selected?

1. Log into MySJRstate account.
2. Check your MySJRState account. Under the **dual enrollment tab – drop down menu**, you will see **“concise course schedule”**
3. If the course (courses) is (are) **not showing on your schedule then you are not registered** for that course.
 - a. Section was **closed** due to seating availability.
 - b. Test scores **did not meet** the courses' prerequisite test score requirement (Math and English).
 - c. Course's prerequisites **were not** met.
 - d. Some science courses have specific lecture and lab sections that must be taken together.

Dual Enrollment Textbooks

- ▶ For college site textbooks you will need to go to The Fullerwood Center – Media Services.
- ▶ More information regarding college site textbooks can be found using the following link, <http://www.stjohns.k12.fl.us/media/dual/>
- ▶ **You must bring in a physical copy of your schedule in order to pick up textbooks.** Students enrolled in dual enrollment courses will be responsible for the cost of consumable items and one-time-use online fees (online codes). SJCSD does not incur the cost of these materials.
- ▶ You will sign a Textbook Checkout Agreement for use the textbooks for the term.
- ▶ Please pay attention to the deadline to return the textbooks. A fee of \$10 per book per day is charged for those not returning their books by the deadline.

Registration Helpful Hints...

1. Always **keep a list of the courses** that you **initially requested** on your dual enrollment registration form and their CRN/sections #s you want to register for or a copy of your registration form.
3. Class closures are a part of college so always **make a list of alternative courses** in case any of your first course options are closed.
4. Log into your MySJRstate account **regularly**.
5. Make sure that you are aware of **SJR State's and your high school's deadlines:** paperwork deadlines, registration dates, add/drop deadlines, and withdrawal deadlines.
6. Students make sure to communicate with all parties: Nease' guidance counselors, Dual Enrollment Department, dual enrollment teachers, and parents.



Things to Remember...

The deadline to turn in your
Registration Form for Spring
semester is:

Friday, October 26th

Looking ahead...

- *Registration for Summer 2019 begins in January.*
- *Registration for Fall 2019 begins in April.*

Who are the D.E. contacts?

Nease High School

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St. Johns River State College

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